



Volunteer Opportunity: Development & Marketing Committee Member

Location: Virtual (Microsoft Teams) with occasional in-person meetings and events

Time Commitment: Approximately 2–4 hours per month

Meeting Schedule: Second Wednesday of each month, 3:00–4:00 p.m.

Compensation: Unpaid volunteer position

About the Eden Prairie Community Foundation: Uniting to Make Eden Prairie Even Better

Our Mission is: *Enriching our community through philanthropy, collaboration, and Leadership.*

The Eden Prairie Community Foundation (EPCF) connects generosity with community needs by awarding grants, supporting community initiatives, building partnerships, awarding scholarships, and helping donors create lasting impact in Eden Prairie.

Position Overview

The Development & Marketing Committee helps grow the Foundation's visibility, relationships, donor base, and financial sustainability. Committee members serve as ambassadors for the Foundation while providing ideas, connections, and expertise that help advance our fundraising, communications, and community engagement goals.

We welcome individuals with experience or interest in fundraising, marketing, communications, business development, relationship-building, community engagement, event planning, sales, social media, or nonprofit leadership.

What You'll Do

Responsibilities may include:

- Help identify and connect new donors, sponsors, and community partners
- Support "Get to Know the Foundation" gatherings and friendraising events
- Provide input on donor stewardship and sponsorship strategies
- Assist with corporate sponsorship outreach and relationship-building
- Help promote Foundation events, programs, and impact stories
- Review and provide feedback on marketing materials and communications
- Support efforts to grow community awareness of the Foundation's mission



- Share Foundation opportunities and successes within your personal and professional networks
- Contribute ideas and expertise to help achieve strategic fundraising and marketing goals

What You'll Gain

- Opportunities to make a meaningful impact in the Eden Prairie community
- Experience supporting nonprofit fundraising and marketing initiatives
- Connections with community leaders, business professionals, and nonprofit partners
- A behind-the-scenes look at how a community foundation operates and creates change
- The satisfaction of helping build a stronger, more connected community

Who You Are

We're looking for someone who is:

- Someone with a connection to Eden Prairie
- Passionate about community impact and philanthropy
- Enthusiastic about building relationships and connecting people
- Willing to share ideas, expertise, and community connections
- A collaborative team player
- Dependable and engaged
- Excited to help grow the Foundation's reach and impact

Experience in fundraising, marketing, communications, sponsorships, sales, business development, or nonprofit work is helpful but not required.

How to Apply

If you're interested in gaining meaningful nonprofit experience while making a difference in the Eden Prairie community, we'd love to hear from you! Apply on or on our website: <https://epcommunityfoundation.org/get-involved/volunteer/> or contact Executive Director, Emily Orr, at Emily@epcommunityfoundation.org.